

S.NO	Institute/Course	website	Overview of the Institute	Eligibility	Papers	Passing Requirement	Other Courses offered
2.	The Institute of Company Secretaries of India (ICSI)	www.icsi.edu	<p>The Institute of Company Secretaries of India(ICSI) is constituted under an Act of Parliament i.e. the Company Secretaries Act, 1980 (Act No. 56 of 1980) is the only recognized professional body in India to develop and regulate the profession of Company Secretary(CS) in India and the Institute of Company Secretaries of India(ICSI) rewards the certificate of bestowing the designation of Company Secretary(CS) to a candidate qualifying for the membership of the Institute of Company Secretaries of India(ICSI).</p> <p>It was in 1960 that the Company Law Board started a course in Company Secretary Ship leading to the award of Government Diploma in Company Secretary Ship. As the number of students taking up the Company Secretary Ship course grew, the government promoted on 4th October, 1968, the Institute of Company Secretaries of India (ICSI) under Section 25 of the Companies Act, and 1956 for taking over from the Government the conduct of Company Secretary Ship examination.</p> <p>The Institute of company Secretaries of India has since been converted into a statutory body w.e.f 1.1.1981 under the Company Secretaries Act, 1980.</p> <p>The Institute of Company Secretaries of India (ICSI) is a premier national professional body established by an Act of Parliament.</p> <ul style="list-style-type: none"> ICSI functions under the jurisdiction of the Ministry of Company Affairs, Government of India. ICSI regulates and develop the profession of Company Secretaries in India. The Institute has its Headquarters at New Delhi, Regional Offices at Chennai, Kolkata, Delhi and Mumbai, 69 Chapters spread all over India and 20 satellite chapters, ICSI has its own Centre for Corporate Research and Training (CCRT) at Navi Mumubai. Conduits examination at 67 centres across the country and 1 overseas centre at Dubai. The Institute of company Secretaries of India (ICSI) has 4 regional Councils and under their jurisdiction chapters as Provided in the link: http://www.icsi.edu/AboutUs/OrganisationStructure/tabid/1662/Default.aspx <p>The Institute of Company Secretaries of India(ICSI) has on its rolls over 20,000 members including over 3,000 members holding certificate of the practice and has totally registered over Five Lakh Twenty Thousand students since the inception of the course in 1960.</p> <p>Membership of The Institute of Company Secretaries of India(ICSI) has been recognized by the Ministry of Education, Government of India, for appointment to superior posts and services under the central Government.</p> <p>The affairs of the Institute of Company Secretaries of India (ICSI) are managed by a council consisting of fifteen elected members and five nominees of the Central Government. Pursuant to section 383A of the Companies Act, 1956, companies having a paid -up share capital of Rs 2 crore or more, as prescribed by the Central Government, are statutorily required to appoint a whole-time Company Secretary (CS).</p> <p>The major contribution of Company Secretary (CS) is in corporate sector. Company Secretary (CS) is an important professional aiding the efficient management of the corporate sector. Company Secretary (CS) is designated as an officer under the Companies Act. Company Secretary (CS) has to interact, coordinate, integrate and cooperate with various other functional heads in a company. A member of the Institute of Company Secretaries of India(ICSI) may also practice independently as a professional after obtaining a certificate of practice from the Institute of Company Secretaries of India(ICSI) as provided in Company Secretaries Act, 1980.</p>	<p>Eligibility-Foundation Programme</p> <ul style="list-style-type: none"> Candidates who have passed Senior Secondary (10+2) examination of a Board/University constituted by law in India or any examination recognised by the Central Government as equivalent thereto are eligible. Provisional admission is allowed to a candidate who has appeared or enrolled for appearing in Senior Secondary (10+2 or equivalent) examination , provided proof of passing the examination is produced within 6 months of making the application. Admission is open throughout the year by making an application in the prescribed Form FC-1 together with documentary evidence in support of date of birth and educational qualification. Duration of Foundation Programme is 8 months, excluding the months of admission and the examination. Foundation Programme students are required to pass the Foundation examination within 3 years from the date of their admission <p>Exemption From Foundation Examination A candidate possessing any of the following qualifications or any other qualifications recognised by the Council of the ICSI with the approval of the Central Government as equivalent thereto, is exempted from passing the Foundation examination</p> <ul style="list-style-type: none"> A Degree or master's degree in Corporate Secretaryship or Commerce Pass in the Final examination of the Institute of Cost and Works Accounts of India(ICWAI) or the Institute of Chartered Accountants(ICAI) of India or any other Accountancy Institution in India or abroad recognised as equivalent thereto by the Council: or A degree or master's degree in any discipline other than Fine Arts. <p>A candidate who is eligible for exemption from the Foundation examination under clause (iii) stated above can seek registration as student. Such a candidate before becoming eligible for undergoing coaching for the Intermediate examination is required to undergo satisfactorily a course of postal or oral tuition for those subjects of the Foundation examination which he had not studied at the graduate or post graduate level, after registration as a student.</p> <p>Eligibility-Executive Programme Candidates who have passed the Foundation examination or are eligible for exemption there from and are not less than 17 years of age may seek registration as a student for the Executive Programme.</p> <p>Registration Period A Candidate who has passed the Foundation Programme or exempted there from is registered for a period of five years from the month in which his application, complete in all respects, is accepted for registration.</p> <p>Time Limit for completing examination A registered student is required to complete the Executive and the Professional examination within the registration period.</p> <p>Exemption from individual paper(s) Following paperwise exemptions are available on the basis of qualifications mentioned under each paper subject to the condition that the candidate should have obtained fifty per cent or more marks in the aggregate in the examination on the basis of which the exemption is claimed :-</p> <p>1. General and Commercial Laws M.A./ M.B.A. (Company Secretaryship) or Degree in Law (three years or five years integrated) from a recognized University/ Institute either constituted under an Act of Parliament or approved by AICTE.</p> <p>2. Company Accounts and Cost & Management Accounting M.A (Corporate Secretaryship)/ M.Com./ M.B.A (with Accountancy as one of the subjects at graduation/ post-graduation level and with full paper in Cost Accounting/Management Accounting/Financial Management at M.A (Corporate Secretaryship)/ M.Com./ M.B.A level having secured 50%marks in the subject concerned) from a recognized University/ Institute either constituted under an Act of Parliament or approved by AICTE</p> <p>3. Tax Laws(ITL) M.A/ M.B.A (Corporate Secretaryship) from a recognized University/ Institute either constituted under an Act of Parliament or approved by AICTE</p> <p>Exemption from Individual Paper(s) A Candidate who has passed the Professional examination of the ICWAI is eligible to seek exemption from the following papers of Executive examination under a reciprocal arrangement existing at present between the two Institutes: 1. Company Accounts and Cost & Management Accounting a 2.Tax Laws</p>	<p>Foundation Course Subjects:</p> <ol style="list-style-type: none"> English and Business Communication Economics and Statistics Financial Accounting Elements of Business Laws and Management <p>Inremediate Course Module I</p> <ol style="list-style-type: none"> General and Commercial Laws Company Accounts and Cost & Management Accounting Tax Laws <p>Module II</p> <ol style="list-style-type: none"> Company Law Economic, Labour Laws Securities Laws and Compliances <p>Final Course Module I</p> <ol style="list-style-type: none"> Company Secretarial Practice Drafting, Appearances and Pleadings <p>Module II</p> <ol style="list-style-type: none"> Financial, Treasury and Forex Management Corporate Restructuring & Insolvency <p>Module III</p> <ol style="list-style-type: none"> Strategic Management, Alliances and International Trade Advanced Tax Laws and Practice <p>Module IV</p> <ol style="list-style-type: none"> Due Diligence and Compliance Management Governance, Business Ethics and Sustainability 	<p>A candidate is declared to have passed the examinations, if he/she secures at one sitting a minimum of 40% marks in each subject and 50% marks in the aggregate of all subjects.</p>	<ul style="list-style-type: none"> ICSI APTECH Course ICSI IGNOU Course